APPEALING AN SFB DECISION

Appeal and Referendum

- Organizations may appeal funding decisions with grounds. Appeals are not heard solely on the basis of disagreement with the decision of the SFB. Organizations are not able to fundamentally change the purpose, nature of the event, and/or budget lines in order to have a more favorable outcome for their appeal. Organizations are reminded that a funding decision is not a sanction.
- Grounds for appeal are honored by SFB when one or more of the following conditions is found to have occurred:
    a. SFB violated its policies or procedures
    b. Additional facts have come to light that could change the decision
    c. The sanctions applied by SFB as a result of the decision significantly impact the organization's ability to operate.
- The steps for an appeal are as follows:
    a. Requestor appeals to the SFB using the Appeal Form stating the grounds for appeal. The appeal must be submitted to SFB within five academic days from the date of notification of the outcome of the request.
    b The SFB Advisor will review the appeal form and determine if enough information has been presented to grant an appeal.
    c. If the appeal is not granted, the original decision goes unchanged and the requestor is to be notified that their appeal was denied. The SFB Advisor will outline the reason why to the organization and will offer additional insight on the funding decision should it be deemed necessary.
    d. If the appeal is granted by the SFB Advisor, the SFB Executive Director (or designee) and the treasurer of the organization (or designee) will appear before the Appeal Board to bring testimony to the case.
    e. The Appeal Board will be assembled by the SFB Advisor. The Board will consist of 3 professional student affairs staff members that are not directly affiliated with SFB or the appealing organization.

f. Based on the testimony provided the Appeal Board may:
    i. stay with the original decision made by SFB
    ii. unfreeze/restore funding to the organization.

iii. increase/decrease financial obligations to be paid by SFB

g. The decision must be communicated to the requestor within five academic class days from the date when the appeal decision was made.

h. Appeal Board decisions are final.